# ADDENDUM 1

DATE: February 23, 2018

PROJECT: Grant & Contract Management System Software & Implementation Services

RFP NO: 744-R1806

OWNER: The University of Texas Health Science Center at Houston

TO: Prospective Proposers

# The following are University’s responses to bidder’s questions received by the Question Deadline on February 22, 2018, 12:00 PM CST.

1. Are you mostly pulling down grants from NIH?

Answer:  We use Cayuse424 to pull federal applications from [grants.gov](http://grants.gov).

1. Would you like a manual connection built out for CPRIT?

Answer:   No need to include any pricing for CPRIT proposals.

1. Regarding Appendix 8, CERTIFICATE OF INTERESTED PARTIES - am I correct to assume we do not need to complete this as part of our response, but only if we are selected it will be required to accompany the final agreement?

Answer:   Yes, that is a correct assumption.

1. Are vendors precluded from only submitting for one component (i.e we provide a robust Contract Management solution but do not provide a Grants management solution)?     
     
   Answer: Our priority is grant proposal submission, tracking, and award set up solution.   The University is in process of implementing a separate contract management system for procurement, legal, etc.  It has not yet been determined how SPA will interface to Jaggaer.
2. Are there any existing commercial solutions currently being used specifically for contracts management?    
     
   Answer: We are implementing Jaggaer.
3. Approximately how many total contracts will be uploaded into the new system?     
     
   Answer: SPA would upload about 2,000 contracts per year.
4. How many beds are across the University of Texas Health Science Center?    
     
   Answer: UTHealth does not own a hospital.   Our affiliates are Memorial Hermann Hospital, and Harris County Hospital.  I don’t know how many beds  - combined probably over 1,000.
5. How many contracts are being managed in any given month at UTHSC?     
     
   Answer: Probably 400-500/month across the University
6. Will there be an Active Directory integration requirement?    
     
   Answer: Yes – there is a requirement for integration with UTH for authentication (we support SAML or Active Directory).
7. Can you provide at least a likely or possible start date for the deployment and the desired go-live date?     
     
   Answer: Our schedule plans for an April, 2019 go live with roll out to the schools/departments over the following 3-6 months.
8. Is there a requirement or preference towards an On-Premise option or a Software as a Service (SaaS) Option for this contract management project?      
     
   Answer: Our preference is Software as a Service; however, we would like to see the costs for both on premise and SAAS.

**END OF ADDENDUM 1**